

Q: How can I schedule a visit at the Monroe County Jail?

A: Visits are scheduled 7 days in advance (Monday for the following Monday, Tuesday for the following Tuesday, etc..).

Visits can be scheduled in person at the appointment window located in the Civil Bureau Lobby adjacent to Jail Visits. Appointments for male inmates are scheduled in the morning from 8:45am until the schedule is full. Female inmates are scheduled throughout the day from 8:45-4:00pm.

You may also call 753-4000 to schedule your visit.

Q: How do I schedule a visit at the Monroe Correctional Facility?

A: Visits are scheduled 7 days in advance. Visits may be scheduled in person at the appointment window located in the front lobby of the building. Appointment scheduling hours are Tuesday-Friday from 7:00am-2:45pm.

You may also call 753-3065 to schedule your visit.

Q: How do I arrange a "first time" visit?

A: Each inmate is entitled to receive one, thirty-minute unscheduled visit within 72 hours of his/her admission into the facility. Arrangements for this visit are made at the registration desk in the Jail Visits lobby. All first time visits will be accommodated on a first come, first serve basis during regular visitation hours. First time visits cannot take place until the inmate is transported back from court and processed into the facility. This generally takes up to 2 hours from the time of arraignment.

Q: What are the visitation times?

A: Visitation times at the Monroe County Jail are Monday-Friday at 8:45, 9:45, 10:45, 1:00, 2:00 & 3:00.

Visitation times at the Monroe Correctional Facility are Tuesday-Friday at 7:30, 8:30, 9:30, 1:30, 12:30 & 1:30.

Q: What type of identification do I need to visit an inmate?

A: Adults 18 years of age and over must present valid government issued photo ID to enter the visitation area. Acceptable forms of ID include: state issued driver's licenses, learner's permits and ID cards, US passport, New York State benefit ID card, school ID from the current school year, and military ID. All ID must be current; expired ID will not be accepted.

All minors under the age of 18 must present a valid photo ID as listed above, and present an original birth certificate; copies of birth certificates will not be accepted. Minors under the age of 18 must also be accompanied by a parent listed on the birth certificate, or have permission from a parent listed on the birth certificate to visit inmates in the visiting area.

Any minor wishing to visit an inmate without being accompanied by his/her parent must present a notarized letter of permission from his/her parent. This letter must include the date, the name, address, and telephone number of the parent giving permission, as well as the name of the inmate(s) they are permitted to visit.

No visitors under the age of 18 will be allowed unescorted access to the visiting area; all minors must be accompanied by an adult over 18 years of age at all times.

Q: What time should I arrive at my scheduled visit?

A: We recommend that you arrive at least 20 minutes prior to your scheduled visit time. Visitation rounds close promptly 15 minutes after the scheduled time.

Q: What can I wear into the visitation room?

A: All visitors must be appropriately dressed to the standard of public decency. Extremely brief garments such as halter tops, tube tops, see-through garments, and shirts with plunging neck lines are not permitted. Exposure of navels, gluteal areas, and cleavage are inappropriate and not permitted. The length of skirts and shorts must be at or below fingertips when arms are placed at one's side. Only one layer of clothing is permitted. Outerwear, headwear, and hooded sweatshirts are not permitted. Religious headwear may be worn, but must be removed for security inspection prior to entering the visiting room.

Q: What can I bring into the visitation room?

A: All "removable" items must be secured in the lockers provided. Examples of non-allowable items are: jewelry, watches, belts, hairpins, scarves, hats, candy, gum, and money. Prescription glasses, wedding bands, and equipment necessary for handicap conditions are allowed. Infants will be allowed one pacifier and one blanket. No bottles are allowed.

Q: How many people can visit at once?

A: The maximum number of visitors allowed at any one time is two (2) adults and two (2) lap children. Visits may not be "split" between parties. Should a visitor leave the visiting area, he/she will not be readmitted. The only exception is to this will be if the visitor has scheduled two consecutive visits , in which case the visitor(s) may leave for a restroom break after the first visit.

Q: Can the inmate hold his/her child during the visit?

A: Inmates will not be permitted to have infants/ children on their side of the counter during the visit. The inmate will be allowed to embrace the child at the beginning and at the conclusion of the visit.

Q: Can I bring in checks, legal papers, etc...for an inmate to sign?

A: Visitors may be permitted to bring documents into the visiting area for an inmate's signature if approved by the visiting area supervisor. Please notify a Deputy at the registration desk if you wish to do so. Notaries are available by request, but cannot be guaranteed at the time of the visit.